

KINGSVILLE TOWNSHIP TRUSTEES REGULAR May 26, 2021

The May 26, 2021, regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the May 12, 2021, regular meeting minutes and approve them as presented. Mike Cliff seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) Jim Brach received a call from Paulette Zupancic, 5750 Dibble Road, regarding the open burn ordinance. 2) The township received a notice that Green Hill Road will be closed at the bridge from May 17 to June 18, 2021. 3) ODOT is working on a one-year pilot program for road grinding give away. 4) Property at 5653 Miller Drive is looking into splitting the lot. There is a planning committee hearing on June 21, 2021. 5) Chris Daywalt wanted the township to know that the park looks great. 6) Tom Burris, Fox Road, asked Jim Branch about dust control and road signage. Jim explained to him that a sign study was done by the County Engineer's office. He then asked if "Hidden Drive" signs were discussed, Mr. Burris wanted to let the trustees know that the park and cemetery are looking good. Nice job Jim Evans and Road Department.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

OLD BUSINESS: 1) Jim Branch reminded others that there are still open positions on both the BZA and Zoning Commission. If anyone has any ideas, please let one of the trustees know. 2) Jim Branch reported on the work session. Camiden Lee would like to work on the Lulu Falls trail for his Eagle Scout project. 3) Karl Brunell reminded residents that the Memorial Day Service at Lulu Falls Cemetery would be held at 8 am on Monday, May 31, 2021. Colleen O'Toole, County Prosecutor, will be the guest speaker. 4) Chris Bradek, Road Super., is having the recycling bins emptied later in the day on Monday due to the Memorial Day Service. 5) Jim Branch clarified that the township does not need a resolution but only to pass a motion for the \$1K NOPEC Sponsorship grant. 6) On June 1, 2021, they will start hauling the stone that will be needed for dust control and chip seal this year. The township will be receiving about 230 ton of #7 for Brydle's first coat and then 230 # 8 for Brydle's second run and Miller allotment.

NEW BUSINESS: 1) Mike Cliff made a motion to approve the Engineer's office estimate for 2" of cold mix on Fox Road paving of \$161,146.25. This will go into the Star Beacon for 3 days in a row and have the bids due back 14 days after last run. Karl Brunell seconded the motion; all yes. 2) Jim Branch made a motion to have a special meeting at 6:00 pm on June 16, 2021, to open the bids. Karl Brunell seconded the motion; all yes. 3) The trustees will donate to the Kingsville Township Fire Boosters for the pancake breakfast. 4) Karl Brunell made a motion to have Harman Electric install 2 lamp post stubs, new electrical box and new service to the LED sign at a cost not to exceed \$5K. Jim Branch seconded the motion; all yes. 5) Jim Branch made a motion to add the department reports to the minutes as an addendum. Mike Cliff seconded the motion; all yes. 6) Jim Branch reported that there have been 339 runs for the EMS/FF to date and 271 were EMS runs and they have had 140 Mutual aid calls. 7) The Kingsville Township Fire Boosters will be holding a drive thru pancake breakfast on June 5, 2021, the same day as Clean Up day. 8) Jim Branch made a motion to allow Mike DeFazio to order 100 new zoning permits. Mike Cliff seconded the motion; all yes. 9) The property listed at 3017 W Main has been an ongoing problem for trash. The ORC method will be the quickest way to correct, and the zoning regulation would be used for further violations. 10) Chris Bradek asked if the trustees wanted a 2-way radio in the new mower. They said not at this time. 11) Fred Pierce-Ruhland reported for KIRC. He wanted to thank Mike Cliff and the KIRC members for the 100% approval received from the petitions from property owners. They were sent to the Commissioners on May 2, 2021. The trustees support letter has been turned in as well. A sewer map has been sent. Doug Starkey needs an updated platform. The committee will have to check with CT Consultants to make sure the sewer study is still at a cost of \$18K that was quoted in October 2020. A memorandum of Understanding will need to be signed. Mike Cliff will contact Doug Starkey for actual cost.

PUBLIC COMMENTS/CONCERNS: None

Mike Cliff made a motion to adjourn the May 26, 2021, regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer



Kingsville Township Fire Department Meeting Report

05/26/2021

Departmental Updates:

- Runs to date (05/26/2021): +33 = 339
 - EMS - +26=271
 - Mutual Aid Provided-
 - Conneaut- = 3
 - North Kingsville- +4=84
 - Monroe - +2=20
 - Sheffield - +1 = 10
 - Plymouth - +1=22
 - Ashtabula Township - 0
 - Ashtabula city - 1
 - Total Mutual aid provided: 140
- Fire Station-
 - Hung all new flags onto the flagpole.
 - Blew out bays with leaf blower.
 - Cleaned station windows.
 - -Would like to think about painting the East exterior wall.
 - It is very dilapidated and in need of fresh paint.
- Fire Inspections-
 - Inspected Grab n Go
 - Have a re-inspection scheduled.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)
 - Next shift sign ups are out and will be completed Saturday.



- Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 6 total - 0 mutual aid provided and 3 mutual aid needed.
- Budget - 2021
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - All of our radios are in service and operating normally.
 - These 7 new radios replaced 7 surplus radios that we received from the state.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Unremarkable.
- Turnout Gear / Gear / apparel
 - Unremarkable.
- Squad 619
 - Repairs completed and back in service.
 - Will be waxed for memorial day.
- Engine 621
 - Washed and waxed for memorial day.
- Engine 611
 - OOS
 - Working on pulling all equipment off.
- Squad 609(reserve)
 - Unremarkable.
- Brush Truck 604



- Power steering belt ordered, EVT to replace when it arrives.

- EMS supplies -
 - Received the new 2021 R2 protocol and spare capno from UH.
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - Grab n Go was given an order form and grant form.
- Monthly Trainings-
 - TBD - UH EMS team is making a transition to a different instructor for our area.
- ★ Departmental update-
 - Three members from our department are enrolled in a Ashtabula County EMA sponsored UAS(drone) class that is being held 05/26-05/27 with this class they could receive FEMA certification for drone operators
 - Sent out fuel form info and spreadsheet to Sarah.
 - Spoke with Chris Bradek about the form and applied his input to better suit the Road Department.
 - Spoke with the Public Safety Academy program director about some possible opportunities for recruitment of the High School students coming out of the program that would hopefully have their certifications.
 - Rolled out training for a standardized hose load in our apartment packs that we utilize.
 - Due to a technical issue there is a water shortage in the tanks, and all departments were advised to only use hydrants for emergencies.
 - Discussed subject matter for emergency response and evacuation of Kingsville Elementary School with SRO.

- ★ ACTION NEEDED-
 - Unremarkable.



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Karl, Mike, Sarah

Mon, May 24, 2021, 12:52 PM

Good afternoon,

Since the last report, I used 61.5 hrs of vacation. Scott used 9.5 hrs of sick time.

Jim has been working in the cemeteries and park. Scott has also been working in Lulu quite a bit, helping with mowing and weed eating, in preparation of Memorial Day. Mulch was laid down and flowers were planted. The driveway got a light coating of new stone. Haines will work on the broken stones in Lulu as her schedule allows.

We got a call from a man looking for a grave. The deceased was buried in 1929. We have no record in our book. He has the burial record from the government, as it was a military funeral. He would like to place a headstone on the grave. This is in the "old" section, so we can not pinpoint the grave. I told him that we could get him close. He was ok with that. The grave in question is, approximately, behind the utility pole on the left side of the driveway as you pull into the Lulu.

There was an interment of ashes on the 21st.

Harmon is still working on the quote for the park. I pleaded to have it by the meeting this week. The stone tablets for the park are ordered.

We issued several permits for yard tile. We cleaned out the catch basins on Hadlock, in reference to the email we received. We met with a resident on Sheldon who would like to have a riser installed on her catch basin. She is ordering the materials, and we will install it later in the summer.

The bid package is ready for Fox Rd. I will get it picked up before the meeting. We should be able to run it in the paper this weekend. Bids would be due back June 15. You could have a special meeting that night, or that week, to approve.

We are locked in with Suit-Kote for the chip seal work. We are on the schedule for mid July. The slag is ordered. The price has not changed. Stone should begin arriving the week of June 1st.

The yard waste area is getting considerable use. It was emptied twice on Friday and is full again this morning.

The invoice for the new tractor and bucket are in this weeks bills. The tractor is at the dealer. It is ready for delivery. I expect to see it here this week. I assume you would like it to be decaled. Do you want a two-way radio in it also?

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

May 11, 2021 - May 25, 2021

Permits Issued:

- #792 Issued to Phil's Garage @ 5370 State Route 193 - Building B for a new automotive repair business.

Warnings / Inquiries/Violations:

- Unpermitted accessory structure @ 3434 Creek Rd. (Working with property owner on variance process.)
- Disabled vehicles @ 6049 N. Wright St. (Resolved)
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 3017 W. Main St. (Property owner acknowledged zoning violations on 5/17/2021).
- High grass @ 6049 N. Wright St. (Notified realtor on 5/17/21. Resolved on 5/18/2021).