

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR May 12, 2021**

The May 12, 2021 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Fiscal Officer Sarah Patterson was unable to attend. Mike Cliff made a motion to waive the reading of the April 28, 2021 regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

**CORRESPONDENCE:** 1) The Fair Housing Bureau mailed brochures concerning renter's rights and housing for people with disabilities. 2) Email from Fred Pierce-Ruhland concerning a sunken culvert pipe on Fox Rd 3) Email from Tom Burris and Lesley Spangler concerning cars and junk located at 3017 W Main St. 4) Email from Eric Hrin from the Gazette about our Memorial Day ceremony. 5) Confirmation from Hiram Lynch concerning memorial stone in park. 6) Email from LaVern Wojciechowski of Hadlock Rd concerning a blocked catch basin. 7) Email from Randolph family approving of stone marker in park for daughter Kristi.

**FINANCIALS:** No transfers. Mike Cliff made a motion to pay the bills. Karl Brunell seconded the motion; all yes.

**OLD BUSINESS:** 1) Camden Lee, Eagle Scout candidate, from Troop 41 asked to be put on the agenda for the May 26<sup>th</sup> Trustees' meeting to present his proposal to work on the Lulu Falls trail project. 2) Jim Branch announced that the ODOT Sign Grant application had been submitted by the May 7<sup>th</sup>, 2021 deadline. Based on a safety sign inventory compiled by the Ashtabula County Engineer, we asked for 124 signs and associated supplies at a total cost of \$10,894.95, well below the \$50,000 grant limit. This grant only covers safety signs like speed limit, stop, and warning signs. 3) Mike Cliff gave an update on the Kingsville Infrastructure Revitalization Committee (KIRC) letting everyone know that all petitions had been forwarded to the Ashtabula County Commissioners and Environmental Services Department. All petitions were in favor of the proposed sewer study and the project received positive feedback from commissioners J.P. Ducro and Casey Kozlowski. 4) Karl Brunell started a discussion about a fuel island log that would accurately track usage between the Road and Fire Departments. Using a combination of an electronic and paper form was discussed and the Road Superintendent, Chris Bradek, and Interim Fire Chief, Dave West, will work out a system with Fiscal Officer, Sarah Patterson. Ideally, the trustees would like it tracked by vehicle with the logs available electronically. 5) Issues at 3017 W Main St were briefly discussed. Fire Chief Dave West has contacted the Ohio EPA to investigate what can be done about future open burning complaints. 6) Chris Bradek reported on the delivery of the new tractor in potentially 7 to 10 days. 7) Mike Cliff asked about the bid package for Fox Rd being prepared by the County Engineer. It will hopefully be done in the coming week. 8) There was a discussion about the Suit-Kote quote for chip seal on Brydle Rd and Miller Allotment. In particular, the cost of stone in addition to the quote was considered.

**NEW BUSINESS:** 1) Jim Branch made a motion to add the Department Reports to the minutes as an addendum. Karl Brunell seconded the motion; all yes. 2) Karl Brunell made a motion to hold a work session on May 26<sup>th</sup>, 2021 at 6:30pm at the proposed Lulu Falls trailhead with Boy Scout, Camden Lee from Troop 41 to review his Eagle Scout project plans. Mike Cliff seconded; all yes. 3) Karl Brunell made a motion to approve the Suit-Kote contract for chip seal on Brydle Rd and Miller Allotment for an amount not to exceed \$45,000. Mike Cliff seconded; all yes. 4) Karl Brunell made a motion to approve work on Squad 619 including repairs to a crankshaft leak, ball joints, & front shocks for an amount not to exceed \$3,000. Mike Cliff seconded; all yes. 5) Mike Cliff wanted it on the record that zoning permit number 790 was issued by Zoning Inspector, Mike DeFazio, to Mr. Cliff for a swimming pool at 5345 Arbor Dr. A culvert permit from the Road Department was also issued to Mr. Cliff at the same address. 6) There was a brief discussion concerning the Reed Rd properties with excessive junk and debris and the process needed to support the violation and perform the cleanup. The County Prosecutor's office agrees that if the Township establishes clear evidence of the junk as a nuisance and issues the proper notification, we are on the right track. 7) In light of social media posts and emails, it was pointed out that multiple violations for cars, high grass, and junk have been sent to 3017 W Main St. The Township is doing everything in their power to address the problems associated with this property. 8) An upcoming variance hearing for a shed on Creek Rd was briefly discussed. 9) Jim Branch reported

that there have been 306 runs to date with 245 of them being EMS runs and 132 mutual aid runs. 10) It was announced that the Kingsville Township Fire Department Boosters will be holding a spaghetti dinner on Saturday, May 15<sup>th</sup> at the Fire Hall from 4pm to 6pm. It will be a drive-thru event and by donation only. 11) Trustees discussed applying the \$1,000 NOPEC sponsorship grant towards the Township Clean Up Day. A resolution will be prepared for a future meeting. The deadline is June 30<sup>th</sup>, 2021. 12) Jim Branch made a motion to approve \$1,000 toward repairing stones in the cemeteries. Mike Cliff seconded; all yes. 12) Trustees discussed establishing a noise resolution and what parameters would be used to define excessive noise within residential zoning districts. Sample resolutions will be collected for review at future meetings.

**PUBLIC COMMENTS/CONCERNS:** None.

Mike Cliff made a motion to adjourn the May 12, 2021 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

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Jim Branch, Chairman

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Sarah Patterson, Fiscal Officer



## Kingsville Township Fire Department Meeting Report 05/12/2021

### Departmental Updates:

- Runs to date (05/12/2021): +44 = 306
  - EMS - +38=245
  - Mutual Aid Provided-
    - Conneaut- = 3
    - North Kingsville- +6=80
    - Monroe - +6=18
    - Sheffield - +3 = 9
    - Plymouth - =21
    - Ashtabula Township - 0
    - Ashtabula city - 1
  - Total Mutual aid provided: 132
- Fire Station-
  - Cleaned bays out in preparation for Boosters spaghetti dinner.
  - G&J Septic pumped out the septic tank and dry well.
- Fire Inspections-
  - Scheduled next inspection for Friday.
- Employee Matters-
  - Unremarkable.
- Schedule (Current)
  - Next shift sign ups will go out 05/21.
  - Recall / All Call - Unremarkable.
  - Overnight Shifts
    - Unremarkable.



- After hours / Second out calls:
    - 6 total - 2 mutual aid provided and 3 mutual aid needed.
- Budget - 2020
  - Total EMS revenue: see attached(2021 EMS revenue)
    - Payment summary.
- Computer Aided Dispatch / MARCS
  - Next meeting on 5/20.
  - Our new radios have arrived at Northeastern Communications
    - I have switched the MARCS IDs over from our old radios to the new ones.
    - Estimating Thursday or Friday for inservice.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Unremarkable.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619
  - At CountrySide Truck Service - see action item.
- Engine 621
  - Fixed the SCBA seats so the locking system will adhere to the new air packs.
- Engine 611
  - OOS
    - Working on pulling all equipment off.
- Squad 609(reserve)
  - Unremarkable.
- Brush Truck 604
  - Power steering belt ordered, EVT to replace when it arrives.



- EMS supplies -
  - Received the supplies and restocked the EMS cabinet.
- Medical oxygen -
  - Unremarkable.
- Knox boxes-
  - ACAPL Knox Box installed.
- Monthly Trainings-
  - 5/4 - Fire training on transitional attacks
  - 5/11 - Command set up at a MCI.
- ★ Departmental update-
  - SR 193 reopened at the NS tracks.
  - Renewed Dispatching contract with ACSO.
  
- ★ **ACTION NEEDED-**
  - **Authorization of payment to CountrySide Truck Service \$2822.40.**
    - **Repairs to the crankshaft leak, ball joints and front shocks.**

report ending 5/8/21 External Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Sarah

Mon, May 10, 2021, 9:31 AM

Good morning,

Since the last report, I used a comp day. Scott used 23 hrs of sick time.

We put up and took down the voting booths.

Jim has been working in the cemeteries and park.

We sold several graves last week. We also moved a cremation from one grave to another. We have started overlaying the driveway with new #8 limestone for Memorial Day. Graves have been seeded and strawed. There are two monument companies that are planning to pour foundations in the near future. Scott would like to have someone come in and fix the broken stones in the older portions of Lulu. Haines Memorials has offered to do the work. They gave an approximate price per stone, but each will be different, depending on the work that needs done. If you approve a total to spend, they will fix as many as they can for that price.

Harmon is preparing a quote for the electric in the park. Hopefully it will be ready before the meeting. The tree donated by Andover Bank was planted. I asked Haines for a proof of the Lamson stone for the park.

Gravel was spread on Fox Rd. and we ran the maintainer. I have not heard from the County regarding the bid package. I called and left a message there this morning.

The fuel island is finished. We passed our inspection, after a few corrections. Fuel is in the tanks and we are in service. How do you wish to keep track of, or bill, the fuel use? Obviously, all of the off-road would be for the Road Dept. The on-road could be billed by percentage to the Fire Dept., based on historical average. We could also go back to paper fuel logs. Or . . . ? We have also made some driveway improvements behind the garage. We had a soft muddy spot along the edge of the wash pad, headed toward the salt shed. We dug that area out and filled it with stone, then capped the driving area. We have been emptying the yard waste area once a week for the last several weeks.

There were a couple of days we spent some time on cleaning and maintenance of the building and equipment. The new tractor should be coming this week.

Thanks,  
Chris

# Kingsville Township Zoning Department

## Zoning Report

April 27, 2021- May 10, 2021

### Permits Issued:

- #789 Issued to Dominic Gasper & Loraine Wright @ 5991 Cemetery Rd. for a fence.
- #790 Issued to Mike Cliff @ 5345 Arbor Dr. for swimming pool.
- #791 Issued to Tim Moisio @ 5341 Dibble Rd. for a shed.

### Warnings / Inquiries/Violations:

- Unpermitted accessory structure @ 3434 Creek Rd. (Working with property owner on variance process.)
- Disabled vehicles @ 6049 N. Wright St. (Ongoing)
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 3017 W. Main St. (Sending violation notice).