

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR April 28, 2021**

The April 28, 2021 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the April 14, 2021 regular meeting minute and approve them as presented. Jim Branch seconded the motion; all yes. Minutes were available.

**CORRESPONDENCE:** 1) The township received the new OPWC Y2022 paperwork with a deadline of May 28, 2021. The trustees would like to take a year off, so we will not be applying this year. 2) Jim Branch reported that the township has been declined for the Community Project Funding through Dave Joyce's office for the addition to the Fire Hall. 3) Karl Brunell reported that the Norfolk Southern railroad will be closed starting on May 3 through May 8, 2021. ODOT said that it was subject to change. 4) Hiram Lynch, Donna Drive, would like to donate a new plaque for the decorative tree in the park. 5) Karl Brunell reported that resident Joseph Donatone, S. Wright Street, called and was concerned about a huge hole that had been cut in the middle of the street by a gas contractor. They did not get permission or notify the township that this was going to happen. Chris Bradek went and spoke with them. The road is fixed and everything is good. 6) Karl Brunell stated that he had been contacted by a realtor/home buyer regarding livestock and taxes. He referred them to Mike DeFazio. Mike said that it was for 6101 Green Road. 7) Mike Cliff said that Mr Lynch wanted a copy of the bill of sale for the trees in the park and for the LED sign. The Fiscal Officer is working on that. 8) OTA membership is due. \$240.00 annually. Mike will email the Fiscal Officer the invoice. 9) The township received a call from Mr. Cihon, Miller Drive, asking about zoning and lot split.

**FINANCIALS:** No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

**OLD BUSINESS:** 1) Mike Cliff asked that a thank you note be sent to Brad Randolph for his donation of \$300.00 for a new tree in the park. We should ask him if he would like a plaque on one of the trees. 2) Jim Branch reported that Jaime Hochschild, Andover Bank, would be in the Park at 1:30 pm on April 30, 2021 to donate an ornamental tree. Mike Cliff and Road Superintendent, Chris Bradek, will attend. 3) Jim Branch reported that the Booster's Chicken Dinner Drive Thru sold out within 45 minutes. They did a great job. 4) The fuel island work is done but the fence on the tank needs replaced. The final inspection will be on Tuesday, May 4, 2021. 5) The township has sent to the prosecutor's office a request for an opinion through an online process regarding the Reed Road properties. The township will have to pass a resolution, send a letter and then within 7 days execute the order by cleaning up the garbage. 6) Mike Cliff reported that all the sewer petitions have been completed and signed. Mr. and Mrs. Marcy remarked on the 100 % agreement from landowners. The township will need to meet with the county to move forward with a formal request. KIRC sent a letter showing their support. The project did not meet the criteria for the Community Grant project through Dave Joyce's office for the \$18,000.00 sewer study. This project is many years away from being completed. 7) Jim Branch has completed the signage training that was required for the State Grant. The funding will replace \$50,000.00 worth of safety signs throughout the township if approved. An inventory list has been done by the County Engineer's Office. An application will need to be submitted for state bidding with a list of signage needed. ODOT will order the signs, the county will mark where placement is needed and the township would add the sign and reflective tape. 8) Dave West, Fire Chief, reported that he will need to do more research on the fire truck. So, everything is on hold currently. Dave would like to get an assessment or professional opinion. Countryside is working on a quote for Unit #611 for repair versus replacement value. 9) Chris Bradek, Road Superintendent, reported that he had spoken with the County Engineer's office on Monday, April 26, 2021 and they are still working on the bid package for Fox Road. Once we receive this, we will need to place it in the paper for 3 days and then bids will be turned in 14 days from the last day advertised. 10) Karl Brunell reported that there would be no Edgewood Band attending the Memorial Day service but Band Director, Connie Sommers, will be supplying trumpets for TAPS and someone for the National Anthem. 11) Mike Cliff asked the fiscal officer how monies are received for different funds. The gas tax is paid to the township monthly, but state and local taxes are received twice annually. The township has received the 1<sup>st</sup> half taxes. 12) Chip and Seal will be done on Miller Allotment and Brydle this year. Then over the next couple of years we will need to look at School Street, Arbor Drive, Creamer Road

and Buie Road. 13) Jim Branch will be doing a Thank You note to Brown Sprinkler for their donation of the bollards for the fuel island.

**NEW BUSINESS:** 1) Clean Up Day is scheduled for June 5, 2021 from 8 am to noon. 2) Karl Brunell made a motion to allow Aleta Inman the use of the park and gazebo on June 26, 2021 for a wedding. Jim Branch seconded the motion; all yes. 3) Jim Branch made a motion to add the Department Reports to the minutes as an addendum. Karl Brunell seconded the motion; all yes. 4) Jim Branch reported that there have been 262 runs to date with 207 of them being EMS runs and 117 mutual aid runs. 5) Mr. Hiram Lynch proposed to the township to replace the plaque for the dogwood tree that was placed in the park in 2012 in memory of Valinda Lampson. Jim Branch made a motion to present to Mr. Lynch that we replace it with a granite stone like the ones used in the cemetery for indigent burials. The township would order it and then he could pay for it. Mike Cliff seconded the motion; all yes. Jim will contact the family prior to any changes. 6) Denmark Township is looking for sealed bids for EMS contracted services for years 2022-2027. Pierpont is covering them right now. Dave West, Fire Chief stated that it was too far away and did not want to pursue it at this time. The trustees agreed. 7) Mike Cliff made a motion to accept Mr. Hillman's resignation as EMS/FF as of June 30, 2021. Karl Brunell seconded the motion; all yes. 8) Mike Cliff made a motion to send a letter to the County Commissioners regarding the 100% support for the AC District for the Sewer Project. Jim Branch seconded the motion; all yes. Mike Cliff will do the letter and send it. 9) Discussion regarding zoning violations and who should be receiving those letters. The landowners and the renters should both be receiving these letters. 10) A letter should be sent to anyone that is doing open burning and the fire department responding. It should have the Ohio EPA 's rules on open burning and any ORC code violation as well. 11) There is a Highway Use Permit on file for the work being done on Buie Road east to west toward Dibble Road. Chris will hold the check for 90 days for April to July 2020. This is for a 1100' gas line. 12) Tree bags for the new trees in the park were recommended. Mike Cliff will donate them to the township and the road department will stake them.

**PUBLIC COMMENTS/CONCERNS:** None.

Karl Brunell made a motion to adjourn the April 28, 2021 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

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Jim Branch, Chairman

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Sarah Patterson, Fiscal Officer



## Kingsville Township Fire Department Meeting Report

04/28/2021

### Departmental Updates:

- Runs to date (04/28/2021): +57 = 262
  - EMS - +46=207
  - Mutual Aid Provided-
    - Conneaut- +1 = 3
    - North Kingsville- +18=74
    - Monroe - +2=12
    - Sheffield - +1 = 6
    - Plymouth - +6=21
    - Ashtabula Township - 0
    - Ashtabula city - 1
  - Total Mutual aid provided: 117
- Fire Station-
  - Now with the flag pole erected, the Road Department bucket truck is not able to reach the top to switch out the pulley and halyard rope. Chris Bradek gave me the number for the County to see if we could utilize their service.
  - Pressure washed bay floors.
- Fire Inspections-
  - Scheduled next inspection for Friday.
- Employee Matters-
  - I accepted the resignation of Darrien Hillman, he accepted a full time FF position in East Cleveland.
    - His last day will be the 30th.
    - We will actively pursue a replacement for the hours he worked. 1-2max shifts per pay period.
- Schedule (Current)
  - Next shift sign ups sent out.



- Recall / All Call - Unremarkable.
- Overnight Shifts
  - Unremarkable.
- After hours / Second out calls:
  - 8 total - 1 mutual aid provided and 2 mutual aid needed.
- Budget - 2020
  - Total EMS revenue: see attached(2021 EMS revenue)
    - Payment summary.
- Computer Aided Dispatch / MARCS
  - Next meeting on 5/20.
- OTARMA
  - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
  - Invoice paid for Emergency Reporting.
- Turnout Gear / Gear / apparel
  - Unremarkable.
- Squad 619
  - Scheduled to go to CountrySide Truck Service now because Greg Sweets was unable to complete work due to their lift not being able to lift the vehicle.
    - Will be going the week of 5/3
- Engine 621
  - Unremarkable.
- Engine 611
  - OOS
    - Working on pulling all equipment off.
- Squad 609(reserve)
  - Unremarkable.
- Brush Truck 604



- Ordering a new power steering belt, EVT will replace. Currently ours has a tear in it found during a monthly inspection.
  
- EMS supplies -
  - Ordered standard masks and electrodes.
- Medical oxygen -
  - Unremarkable.
- Knox boxes-
  - ACAPL hasn't called us to advise the box has been installed. Will follow up with.
- Monthly Trainings-
  - 4/27 - Controlled live burn in Sheffield.
- ★ Departmental update-
  - Spoke with a Firefighter from Trumbull County, his department was doing research on SCBA and was looking into the same SCBA packs like we obtained and was asking our opinion of them and pros/cons etc.
  - Spoke with Shawn Gruber, Fire Chief Ashtabula City ,and he advised the city manager would come from \$100,000 down to \$60,000 for their Pierce engine.
  - Renewed our Drug License for the cost of \$443.50 which I will need reimbursed for due to the Township card not working.
  - We have a document from Denmark Township for FIRE and EMS coverage from 2022-2027
    - They are accepting sealed bids
    - They will open the sealed bids on May 11th at 1800 during their meeting.
    - Letter attached.
  - May 3rd - 8th SR193 will be closed at the NS railroad tracks
  - BWC grant follow up
    - Sending purchase information and documentation per a request for follow up from our BWC grant for the gear extractor and nomex hoods.
  - Poker chip run - an email notified fire/ems departments in the designated(84 and 193) route that 300+ motorcycles would be going through on June 26th.



- ★ **ACTION NEEDED-**
  - **Unremarkable.**

report ending 4/24/21 External Road Department



**Chris Bradek** <chris.bradek@kingsvilletwp.org>

to me, Mike, Karl, Sarah

Mon, Apr 26, 2021, 10:07 AM

Good morning,

Since the last report, there has been no time off. All three of us had overtime hours, totaling 14.5, with Bunn Ent. on Fox Rd. Karl also had hours on Fox Rd. I had 1.5 overtime hours with Harmon, wiring the fuel island.

Jim has been working on the Cemetery and park.

There was an interment of ashes on the 22d. We reordered cremation vaults, as there are only 3 left, and another interment already scheduled for next month. We have finished with the Cemetery book audit. There are some unanswered questions, but no quick or easy way to answer them. Scott spent some time mowing grass in Lulu. Part of a tree came down with the snow in Lulu. Scott and Jim cleaned it up. Several overgrown shrubs were removed. Scott showed some graves for sale to a resident.

The trees are planted in the park with the help of Mike and MC Professional Lawn Care.

On the 13th and 14th, we worked with Bunn to install subdrain on Fox Rd. We went over budget on the #8 washed stone to fill the trench. I had calculated for a 6" trench and Bunn dug an 8" trench. There was a tree limb that needed attention on Creamer on the 21st. We plowed snow on the 21st., no material used. Scott and I each had 3 hours invested. That was also the morning the power was out at the garage for 6 hours. We started cutting berm on Dibble.

The fuel island is almost complete. We have a few corrections to make before our final inspection. I hope to have fuel in the tanks by the end of next week.

The stolen signs from Fox road have been replaced.

No word from the County yet on the bid package for Fox. I had hoped to have that in the paper today, so that we could open bids at the May 12 meeting. Now it will be May 26, or a special meeting.

Thanks,  
Chris

# **Kingsville Township Zoning Department**

## **Zoning Report**

**April 14, 2021 - April 26,2021**

### **Permits Issued:**

- #786 Issued to Frank & Tammie Bealer @ 2885 S. Ridge Rd W. for a fence.

### **Warnings / Inquiries/Violations:**

- Disabled vehicles @ 6049 N. Wright St. (Ongoing) Certified Mail unclaimed.
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)