

KINGSVILLE TOWNSHIP TRUSTEES REGULAR

April 14, 2021

The April 14, 2021 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the March 24, 2021 regular meeting minutes and approve them as presented. Karl Brunell seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) The Township received a donation from Brad Randolph to help offset the purchase of the new trees in the park. 2) Nelson Sand and Gravel returned the Sewer petition to us. 3) There will be an ACTA meeting on April 15, 2021 at 6:30 pm at the Jefferson Community Center. 4) The township received several calls concerning the debris that was flying into neighboring yards when they emptied the recycling bins. The road department cleaned it up right away but stated that this was an ongoing issue. Mike or Chris will call someone at the Planning Commission to let them know to try and be more careful when emptying bins. 5) Jim Branch received a call from Hiram Lynch regarding the nice job that was done this year on the roads after winter.

FINANCIALS: No transfers. Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

OLD BUSINESS: 1) Chris Bradek, Road Superintendent, reported that the under-drains have been completed on Fox Road. The extra supplies for the project are being stored on Nelson's property on Route 84. The next thing to do is the ditching, grading, paving and seeding the yards. 2) Mike Cliff and the Road Department will be planting the trees in the park on April 15, 2021. 3) Jim Branch reported that Jaime Hochschild, Andover Bank, will be in the park on April 30, 2021 to plant the tree that they will be donating. 4) A short discussion regarding the placement of the new sign so that a foundation can be poured. 5) Jim Branch reported that he attended the virtual meeting for the Ashtabula County Health Department on March 25, 2021. He had nothing new to report. 6) Jim Branch will be contacting the County Prosecutors Office for guidance and recommendation regarding junk vehicles in the township. Would like to know if the township can get salvage titles so that these junk cars can be hauled out. 7) Fred Pierce Ruhland asked Mike Cliff to go over the petitions and non-responders with him so that he could either call them or stop and see them. 8) Mike Cliff reported that the Boy Scouts were able to clean up 1700 feet of ditches on Creek Road.

NEW BUSINESS: 1) Karl Brunell made a motion to have the County Engineer's office put together the bid packet for the paving of Fox Road. Mike Cliff seconded the motion; all yes. 2) Jim Branch made a motion to add the department reports to the minutes as an addendum. Karl Brunell seconded the motion; all yes. 3) Dave West, Interim Fire Chief, reported that they will be reinstating the Annual License at a cost of \$567.00. He tried to use the credit card and was declined. The limit is \$500 per purchase. 4) Dave West reported to the trustees that Chase Bobbitt, paid part-time employee, asked if the township would sponsor him for two classes that he would like to attend. The classes are Rope Rescue at a cost of \$600.00 and Vehicle/Machinery Rescue at a cost of \$695.00. The trustees ask what Dave's opinion was. Dave stated that he was a good worker and comes to after hour calls when he is available. Mike Cliff asked if he worked anywhere else and he does. Mike Cliff made a motion to pay 50% of the cost not to exceed \$650.00. Jim Branch seconded the motion; all yes. 5) Karl Brunell reported that he had spoken with Will Runyan, Boy Scouts and the Neal Post #643 regarding the Memorial Day service and they will be coming. He still needs to speak with the Warrior Band regarding the music and he will be asking the Kingsville Elementary School Principal to be the guest speaker this year. He said that he had asked Hiram Lynch and he respectfully declined. Karl asked if anyone else had any ideas for speakers. 6) It was reported that there have been 212 calls year to date with 165 of them being EMS and 89 being mutual aid calls. 7) Mike Cliff made a motion to renew the health insurance for the township employees. Karl Brunell seconded the motion; all yes. 8) The trustees wanted to thank Dave West and Will Anderson for getting the grant money in. 9) Jim Branch submitted a request for Community Funding through Dave Joyce's office in the amount of \$200,000.00 for the addition at the fire hall.

PUBLIC COMMENTS/CONCERNS: Fred Pierce Ruhland asked how the trustees determined if the dumping of yard debris on a property is not commercial work. The trustees let him know that they questioned the property owners.

Karl Brunell made a motion to adjourn the April 14, 2021 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer



Kingsville Township Fire Department Meeting Report

04/14/2021

Departmental Updates:

- Runs to date (04/13/2021): +49 = 205
 - EMS - +36=161
 - Mutual Aid Provided-
 - Conneaut- +1 = 2
 - North Kingsville- +12=56
 - Monroe - +4=10
 - Sheffield - +2 = 5
 - Plymouth - +1=15
 - Ashtabula Township - 0
 - Ashtabula city - 1
 - Total Mutual aid provided: 89
- Fire Station-
 - Coordinating with the Road Department for their assistance installing new flagpole halyard.
 - Boosters came to the station and cleaned the Tool Room out to begin the transition to all of their storage totes to be placed inside.
 - All have been brought up from the basement.
 - Cleaned bay floors
 - Cleaned front and rear pad off with a pressure washer.
 - Pressure washed in front of the station.
- Fire Inspections-
 - Scheduled next inspection for Friday.
- Employee Matters-
 - Unremarkable.
- Schedule (Current)



- One open shift on Sunday, crews covering from home.
- Recall / All Call - Placed recalls on 4/7 and 4/8 while crews were on large incidents.
- Overnight Shifts
 - Unremarkable.
- After hours / Second out calls:
 - 8 total - 4 mutual aid provided and 2 mutual aid needed.
- Budget - 2020
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
- Computer Aided Dispatch / MARCS
 - Next meeting on 4/22.
- OTARMA
 - Unremarkable.
- Emergency Reporting System/Health EMS/Apps
 - Annual invoice for Emergency Reporting has been sent in.
- Turnout Gear / Gear / apparel
 - Sports n Sports had our apparel order completed in a timely manner.
 - Ordered a pair of structural firefighting boots for D.Hall, we did not have his accurate size boot for his turnouts.
- Squad 619
 - Scheduled to go to Ford in North Kingsville to take care of a crank shaft oil leak. EVT is not able to do it because we do not have a truck lift.
 - Also they are going to replace a ball bearing when they get it in.
 - Going the week of the 19th.
- Engine 621
 - Unremarkable and moved to first out.
- Engine 611
 - OOS
 - Working on pulling all equipment off.



- Squad 609(reserve)
 - New LED lights look great and are affordable.
 - Ideally my goal is to switch all the emergency lights over to LED. (slowly over the course of this year)
- Brush Truck 604
 - No issues with the pump after the spark plug was replaced..

- EMS supplies -
 - Received the PEDS tapes and placed in service.
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - ACAPL has received their box and is in the process of installation.
- Monthly Trainings-
 - 4/13- monthly EMS training.
- ★ Departmental update-
 - Created new hose testing SOP
 - Current audit for our AFG
 - Everything has been crossed off the checklist for completion except a few things Will is waiting to hear back from Sarah to follow up with.
 - Currently working on a small scale renovation of the basement.
 - Now that almost all the Boosters equipment has been moved and the files have been placed upstairs of the Road Department, crews are working towards outfitting workout equipment in there.
 - Boosters drive thru creamed chicken and biscuit dinner will be held on 4/17.

- ★ **ACTION NEEDED-**
 - **Unremarkable.**

report ending 4/10/21 External Road Department



Chris Bradek <chris.bradek@kingsvilletwp.org>

Mon, Apr 12, 2021, 11:08 AM

to me, Mike, Karl, Sarah

Good morning,

Since the last report, Scott has used 12 hours of sick time. I converted 2 hours of OT to comp.

Jim has serviced the tractors and begun getting the park and cemetery ready for Memorial Day.

We spent some time on the Cemetery book. So far, we have a short list of things we need to verify. I also believe that we found the early records of Potters Field. There is only one name listed, but there is a record of the number of graves purchased by Ashtabula County in Section U, Lot 1, from June 1906-1927. LED lights were installed on the sign at the road. The roof slate was repaired. One footer was poured. The next pour will be in the fall. The deadline is Sept. 1.

We cleaned up the park where the stumps were ground out and filled the holes. New trees are being picked up today, the 12th.

I received a quote for chip seal from Russell Standard as well as from Suit Kote. These should be apples to apples. As far as the stone goes, #8 limestone from Kinder Morgan is \$22.48/ton, delivered. Allegany is \$34.20, delivered. Steel slag is \$39.70, delivered. If you choose to use the steel slag, we will have to bump the application rates just a bit. We'll have to do some patch work on Brydle before it gets chipped.

Jim and I met with Tim Martin last week. After some discussion and number crunching, we have a plan. We are going to do road reclamation with concrete stabilization, followed by 2" of cold mix asphalt. This will satisfy the grant and keep us within budget. With your approval, the County will write the bid package and we can be ready to open bids at the May 12 meeting.

Bunn will be here tomorrow, the 13th.

There was a tree down on Fox Rd. on the 30th. We cleaned ditch for yard tile requests on S. Wright and Hadlock. We have been fixing intersections and berms where the plows tore them up. I think we have most of them done now. We still need to clean up the berms on Dibble.

The pad is poured for the fuel island. Tank delivery and fencing are both on the schedule for this week. I applied for an extension of our permit, but have not received a response. We may be Ok, if everything falls in line. We got used pipe for the balusters, for free, from Brown Sprinkler Service. **We need a thank you letter sent to them for their donation, please.**

The new lights are up on the front of the building.

We met with the insurance agent who wanted to give us a quote. As of yet, we have not received that quote. On 3/26, by email, I had asked you about some information she requested, but did not get any response.

The bucket truck is in service. Plows and spreaders are off of the trucks and washed up.

We have had multiple occasions where we could have used a plate tamper. We have borrowed one. I would, at some point, like to purchase one, possibly even a refurbished unit. It doesn't have to be now. New, they start around \$950 and go up. Most that I have seen are in the \$1800-2200 range.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

March 23, 2021 - April 13, 2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Disabled vehicles @ 6049 N. Wright St. (Ongoing)
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)