

KINGSVILLE TOWNSHIP TRUSTEES REGULAR March 24, 2021

The March 24, 2021 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Mike Cliff made a motion to waive the reading of the February 24, 2021 regular meeting minute and approve them as presented. Jim Branch seconded the motion; all yes. Minutes were available.

CORRESPONDENCE: 1) We received the voting delivery and set up instructions from the Board of Elections and it was given to Chris Bradek, Road Super. 2) The township received 6 insurance cards for the vehicles and these were given to Chris B to share with the fire department. 3) The Health Department will hold its annual meeting via web on Thursday, March 25, 2021 at 7 pm. Jim Branch will attend. 4) Jim Branch reported that Prosecutor O'Toole will not be attending tonight's meeting but has rescheduled for April 28th meeting. 5) The Library has requested use of the park for some of its summer programs. 6) The Planning Commission has a meeting regarding the Block Grant funding on Friday, March 26, 2021 between 1:30 pm and 3:30 pm. 7) Mike Corbitt, Pack #11, has requested the use of the park for their annual flower sale. 8) Scott Randolph gave Jim Branch some suggestions regarding the new park trees. 9) Jaimie Hochschild, Andover Bank Conneaut, donates a tree every year for Arbor Day and would like to donate an ornamental tree to Kingsville this year along with us updating the park. It will be a cherry blossom or dogwood. 10) John Rabosky, Pack #11, has asked permission to do a clean-up of Creek Road one evening for a community project. 11) Jake, IEN, sent the township a couple of different options for health insurance cost.

FINANCIALS: No transfers. Mike Cliff made a motion to pay the bills. Jim Branch seconded the motion; all yes.

OLD BUSINESS: 1) Chris Bradek, Road Superintendent, received average pricing for the trees in the park. The breakdown is as follows:

| | | | |
|-----------------------------|----|--------------|----------|
| Red Oak, Pin Oak, Red Maple | 2" | 10'-12' tall | \$175.00 |
| | 3" | 12'-15' tall | 260.00 |
| Sugar Maple | 2" | 10'-12' tall | 180.00 |
| | 3" | 12'-15' tall | 240.00 |
| American Elm | 2" | 10'-12' tall | 190.00 |
| | 3" | 12'-15' tall | 280.00 |

All prices are picked up in Lake County. We will have to plant and water them.

2) A discussion was held regarding the two properties on Reed Road. There have been several people to contact Mike DeFazio, Zoning Inspector, they would like to know why nothing is being done to clean them up. Mike has let everyone know that it is a process and that we having been working on getting assistance with this from the Prosecutors Office and other area zoning inspectors. Mike DeFazio has been in contact with Jaymee Vest, Ashtabula Township Zoning Inspector and she sends her problem properties to Mike Franklin. Mike DeFazio to follow up with Mike Franklin and Jim Branch to follow up with Prosecutor's Office. Jim Branch took additional photos at 6779 Reed Road and believes that we should pursue both 6779 and 6769 Reed Road properties at the same time once we get some clarity on good process. 3) Mike Cliff got out 19 petitions to property owners regarding the projected sewer system south of Interstate 90 that was recommended by KIRC as the next step. He has received 11 certified letter receipts and 8 signed petitions back already. 4) Mike Cliff reported that the township might have to increase the employee's deductibles to reduce cost. We have until May 1, 2021 to decide. 5) The OPWC specs for the Fox Road project have 3" of cold mix for paving and Chris would like to have two separate applications if possible. We could do cold mix this time and then in 5 or 6 years do hot mix. The next thing that needs done for this project is the underdrains. Chris is hoping that the weather stays nice, he has Bunn penciled in for the first week of April. 7) Unit #611 is out of service. The engine has blown. Kingsville Towing recommends us not putting any more money into it due to the rusting frame. The trustees would like to have Dave West, Fire Chief, get a second opinion. Maybe look for alternate options as well. 8) Chris Bradek asked the Fiscal Officer about the 2005 plates. The fiscal officer will look into this and let him know. 9) Mike Cliff would like to have the fiscal officer void the Aqua check and reissue without the late fees being paid by the township. The fiscal officer will fix this.

NEW BUSINESS: 1) The township received 4 stone bids. They were from Simak Trucking, Capp Steel, Benson Trucking and Larson Trucking. The stone cost is attached as an addendum. Mike Cliff made a motion to accept the stone bids, the trustees and Road Superintendent will look at pricing and make a decision for next meeting. Jim Branch seconded the motion; all yes. 2) Jim Branch made a motion to allow Kingsville Library, Mrs. Stewart to use the park for the summer reading program, Movies in the Park and Saturdays, June 24 and July 27, 2021. The summer reading program- June 26th, July 9th, July 12th- 16th, July 24th, July 30th, and August 30th, 2021. Movie in the Park-July 9, July 30 and August 20, 2021. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to allow Park 11 the use of the south end of the park for their annual flower sale on May 7 and May 8, 2021. Mike Cliff seconded the motion; all yes. 4) Mike Cliff made a motion to purchase 6 trees not to exceed \$1800.00. The township will get 1 Elm, 1, Pin Oak, 1 Maple, 1 Red Oak and 2 Sugar Maples for the park to replace the trees that have had be cut down over the last few years. Jim Branch seconded the motion; all yes. 5) Jim Branch made a motion to add the department reports to the minutes as an addendum. Mike Cliff seconded the motion; all yes. 6) Mike Cliff made a motion to allow Jaime Hochschild, Andover Bank of Conneaut to plant an ornamental tree in the park at an undetermined date for Arbor Day. Jim Branch seconded the motion; all yes. 7) Mike Cliff made a motion to move forward with getting paving specs for the cold mix paving on Fox Road. Jim Branch seconded the motion; all yes. Chris Bradek, Road Super., will contact Tom Partridge, County Engineer's Office. 8) The fire department has had a total of 156 runs to date. 125 have been EMS runs and 79 mutual aid runs. 9) Jim Branch made a motion to sign the ODOT salt Contract for 2021-2022 Resolution 2021-002. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Y, Mike Cliff – Y and Karl Brunell – Y. 10) Mike Cliff made a motion to get bids on chip and seal for both Kingsbury, River Road, all of Miller allotment and double on Brydle Road. Also to get bids for #8 steel slag or Alleghany stone. Jim Branch seconded the motion; all yes. 11) The boosters reported that they sold 140 meals during their drive thru dinner. They received \$870 with a \$375 profit. 12) The fire department will be having a clean-up day at the station. 13) Mike Cliff made a motion to allow Pack #11 to clean up on Creek Road. Jim Branch seconded the motion: all yes. Mike will take out the truck with flashing lights and have road signs up.

PUBLIC COMMENTS/CONCERNS: Scott Griggs, 6100 Kingsbury Road, no resolution regarding yard waste, dirt bike track and shooting range next door to him. The trustees and zoning inspector reminded him that he was told that there was nothing legally that the township could do with the dirt track and shooting. Kingsville does not have a noise ordinance. If it is an issue it would be a civil issue between property owners. The township cannot stop people from doing things on their personal property unless it is illegal. Mike DeFazio, said that he had talked to the home owners about the yard waste dumping and they assured him that their property was not being used for commercial use. He will send them a formal letter regarding others dumping on their property.

Jim Branch made a motion to go into Executive Session for personnel matter with Dave West, Fire Chief. Mike Cliff seconded the motion. On the call of roll: Jim Branch - Yes and Mike Cliff - Yes.

Mike Cliff made a motion to go back into regular session. Jim Branch seconded the motion. On the call of roll: Jim Branch - Yes and Mike Cliff - Yes.

Mike Cliff made a motion to adjourn the March 24, 2021 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer



Kingsville Township Fire Department Meeting Report 03/24/2021

Departmental Updates:

- Runs to date (03/24/2021): +43 = 156
 - EMS - 125
 - Mutual Aid Provided-
 - Conneaut- +1 = 2
 - North Kingsville- +13=44
 - Monroe - +1=6
 - Sheffield - +3 = 3
 - Plymouth - +8=14
 - Ashtabula Township - 0
 - Ashtabula city - 1
 - Total Mutual aid provided: 79
- Fire Station-
 - Cleaned bay floors
 - Washed walls in bay 1&2
 - Washed front and rear pad.
 - Ordered new flagpole halyard due to the current one breaking in wind.
- Fire Inspections-
 - Will be doing the follow up inspections for AshCraft and Montrose.
 - Will be continuing each week.
- Employee Matters-
 - J. Cook FF/PM is taking a leave of absence(LOA) due to his newborn twins and home inspectors school.
- Schedule (Current)
 - Maintaining a 100% coverage rate on the current schedule period.(no open shifts)



- Recall / All Call - Unremarkable.
 - Overnight Shifts
 - Unremarkable.
 - After hours / Second out calls:
 - 4 total - 2 mutual aid provided and 2 mutual aid needed.
 - Budget - 2020
 - Total EMS revenue: see attached(2021 EMS revenue)
 - Payment summary.
 - Computer Aided Dispatch / MARCS
 - Unremarkable.
 - OTARMA
 - Unremarkable.
 - Emergency Reporting System/Health EMS
 - Unremarkable.
 - Turnout Gear / Gear / apparel
 - Apparel order placed.
 - Squad 619
 - All gear was replaced and this unit is first out again.
 - Engine 621
 - Unremarkable and moved to first out.
 - Engine 611
 - OOS
 - Squad 609(reserve)
 - LED emergency lights arrived and were installed by EVT.
 - Brush Truck 604
 - Spark plug replaced on the pump.
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- EMS supplies -



- Ordered new peds tapes.
- Medical oxygen -
 - Unremarkable.
- Knox boxes-
 - ACAPL has ordered their Knox Box, I am waiting for them to receive that and install.
- Monthly Trainings-
 - Drafting training on 03/23
 - LVAD class at Plymouth TWP FD on 03/24
- ★ Departmental update-
 - Sold excess hose and not usable cascade bottles on GovDeals
 - Received \$1,115.01 from GovDeals
 - Received \$2,056.08 from Fire incident billing.
 - Attended Ashtabula County Chiefs meeting to gain info on MARCS rollout.
 - Signed up two members for UAS class in May provided by the County EMA.
 - Boosters drive thru spaghetti dinner did 140 meals and received \$870.00 in donations

- ★ **ACTION NEEDED-**
 - **Requesting an executive session for personnel matters.**



Chris Bradek <chris.bradek@kingsvilletwp.org>

to me, Karl, Mike, Sarah

Mon, Mar 22, 2021, 10:21 AM

Good morning,

In this period, I used 8 hours of sick time.

We helped Monroe out for a couple hours on the 11th.

We hosted the Aflac Open Enrollment Meeting on the 17th.

We finished the audit of Cemetery Sections K, L, M, and N. We feel that the books are now as accurate as we can make them. We started the older sections. There seems to be no rhyme or reason to the organization of the rest of the old book. We have found a couple discrepancies, so far, but no complete mysteries.

I met with the salesman from Suit-Kote. We rode around the Township and looked at the roads. I received a chip seal quote based on the discussion he and I had. I called Russell Standard this morning for a quote as well. I would like to shoot a double layer on Brydle. Then a single coat on Kingsbury East, Kingsbury West, River, and all of Miller Allotment.

As the frost was coming out of the roads, we had been checking them regularly. We were aware of the holes on Fox and patched the worst of them with 411CC on the 10th. Brydle broke up some more during the thaw, but I still think we can coat it with RS and not have to do another layer of MC.

I would like to get Bunn here to do the subdrain on Fox the first week of April, weather permitting.

We had a large tree limb down on Priest St. on the 18th.

The bucket truck is almost done. I'm waiting on a new coil for the generator, so I can put it back together. It was supposed to have been here Friday.

The underground conduit for the fuel island is in place. We got used pipe for the balusters, for free, from Brown Sprinkler Service. We need a thank you letter sent to them for their donation, please. Scott has got them primed and the first coat of paint on.

Trash dumpsters have been reserved for clean-up day. We will be using Roll-off Inc again this year. I have obtained information on tire recycling. Plymouth Township uses an Ohio EPA grant to get rid of their tires. We may be able to use that as well. If not, Liberty Tire Recyclers charges: Car /Light Truck Tires \$3.60 each, Truck Tires \$11.25 each, AG/OTR Tires 18 cents per pound, Tires on rims \$7.50 additional each. Plus a 10% Fuel Surcharge on the total and an environmental charge of \$8.50 each time they come to pick up a load. Whatever you decide, you should limit the tires to 10 at a time. Hauling more than 10 used tires at a time without an EPA permit is a Felony in Ohio.

I ordered and received the "balance of contracted salt" for 20/21. The sign up for the 21/22 year has started. We can discuss it at the meeting.

I am working on prices for the new trees in the park and will have that to discuss also.

Thanks,
Chris

Kingsville Township Zoning Department

Zoning Report

March 9,2021 - March 22,2021

Permits Issued:

- None

Warnings / Inquiries/Violations:

- Violation notice sent to Zane and Kylie Salazar @ 6049 N. Wright St. for disabled vehicles.
- Trash and disabled vehicles @ 6769 Reed Rd. (Ongoing)
- Trash and disabled vehicles @ 6779 Reed Rd. (Ongoing)