

**KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING
January 4, 2024 –Meeting Room-6:00 pm**

Call to Order by Sharon Huey, Fiscal Officer who was present by Go To Meeting, followed by the Pledge of Allegiance. The Fiscal Officer turned the meeting over to Karl Brunell, Chairman.

Election of Board Chairman: Karl Brunell made a motion to elect Jim Branch as Chairman for 2024. Mike Cliff 2nd. Motion carried. Jim Branch chaired the meeting going forward.

Election of Board Vice-chairman: Karl Brunell made a motion to elect Mike Cliff as Vice Chairman for 2024. Jim Branch 2nd. Motion carried.

Zoning Commission (5-year term) Dennis Huey will fill David Horton's seat which isn't up until 2026. The next one is Jason Hayes to be reappointed to a five-year term. Motion by Jim Branch. 2nd by Karl Brunell. All yes.

Zoning Board of Appeals (5-year term) Place Craig Stewart for a five-year term through 2028. Motion by Jim Branch. 2nd by Mike Cliff. All yes.

Zoning Inspector. Motion to reappoint Mike DeFazio by Jim Branch. 2nd by Mike Cliff. All yes.

Fees: Zoning

A motion for (no changes) in fees for zoning for 2024 was made Jim Branch. 2nd by Mike Cliff. All yes. They will be as listed below.

\$35 Residential; \$100 Residential New Construction; \$200 Commercial; \$100 Commercial Sign Only; \$150 Residential Variance Hearing; \$250 Commercial Variance Hearing; \$500 Zoning Text or Map Amendments /changes; \$50.00/meeting Secretarial: \$0.25 copy fee per page for any requests General or Zoning

Cemetery – Current Fees. Jim Branch made a motion to accept the cemetery fees as listed for 2024 with no increases. 2nd by Mike Cliff. All yes.

Fee Schedule as of January 2024

Graves

Resident \$300 each
Non-resident \$600 each

Grave opening	Adult	Infant	Ashes*
Weekdays before 2:00 pm	\$400	\$150	\$150
After 2:00 pm and Saturday	\$550	\$300	\$300
Sunday or Holiday	\$1000	\$500	\$500

*Plus \$150 for an urn vault provided by the Township.

Disinterment \$1500

Foundations \$30 per cubic foot

A resident has a legal physical address in Kingsville Township.

Resident Veterans will receive 50% off all fees if a DD-214 is presented.

Foundations

All monuments and stones will be set on a foundation. Foundations will be poured 8" larger than the base of the monument or stone, length and width and will be 36" deep.

The person who is ordering the foundation, including for Veteran markers, shall pay the fee before the pouring.

Pouring will be done twice a year. Foundation orders and payments are due April 1 and September 1.

Monument companies may dig, form, and pour their own foundations under the supervision and approval of the Sexton.

Regular Meetings:

2nd Wednesday at 7:00 pm. 4th Wednesday at 7:00 pm. Jim Branch made a motion to set the meetings at these days and times. 2nd by Karl Brunell. All yes.

Mileage Reimbursement:

Current mileage reimbursement for 2024 will be \$0.67. Jim Branch made the motion. 2nd by Karl Brunell. All yes.

Firefighter / EMT / Paramedic Roster for 2024:

Motion to accept the FF/EMT/Paramedic Roster for 2024 was made by Mike Cliff. 2nd by Jim Branch. All yes.

Motion to go to Executive Session to discuss 2024 wages by Mike Cliff. 2nd by Jim Branch. At the roll call, Jim Branch – yes, Karl Brunell – yes, Mike Cliff – yes. Motion passed.

Motion to come out of Executive Session and return to regular session made by Karl Brunell. 2nd by Mike Cliff. At the roll call, Jim Branch – yes, Karl Brunell – yes, Mike Cliff – yes. Motion passed. Mike Cliff made the motion to give a 4% raise to all employees except for the Fire Chief, Road Superintendent, and Seasonal worker. Seconded by Jim Branch. Motion carried.

Salaries:

- Trustee** \$12,586 annual increase for 1/1/2024
- Fiscal Officer** \$24,233 annual increase starting 1/1/2024
- Chris Bradek** \$27.51/hour plus \$500 clothing reimbursement.
- Jim Evans** \$18.72/hour plus \$250 clothing reimbursement
- Seasonal** \$13.00/hour
- Seasonal w/CDL** \$18.00/hour W/Class A CDL \$20.00
- Cemetery Sexton** \$2,600.00 annual paid monthly
- Zoning Inspector** \$5,668.00 annual paid monthly
- Fire Chief** (Part time)- \$22.00 /hour
- FF/Basic** \$16.77/hour
- FF/Paramedic** \$19.29/hour

BZA Commission & Board of Appeals \$20/member/meeting not to exceed \$100 annual cap with no change. Jim made the motion. Second by Mike. Motion carried.

Mike Cliff made the motion to give a 4% raise to all employees except for the Fire Chief, Road Superintendent, and Seasonal workers. Seconded by Jim Branch. Motion carried. Jim made a motion to set the Trustees and Fiscal Officers Salaries based on the Ohio Township Association’s chart for 2024 which includes a 1.75% increase. Seconded by Mike. After a brief discussion, Jim amended his motion to use the bracket from \$750,000 to \$1,500,000 for the Trustee and Fiscal Officer Salary for 2024. Second by Mike Cliff. Mike Cliff made a motion to approve \$40 auxiliary pay per volunteer call. Second by Jim. Motion carried.

Other Business: Sharon will have the Estimated Resources and Appropriations ready to approve at the next meeting. Sharon will include the payoff of the Freightliner Truck loan through Northwest Mutual also.

Motion to adjourn the 2024 Organizational meeting of the Kingsville Township Trustees was made by Mike Cliff. 2nd by Jim Branch. All yes.

Jim Branch, Chairman

Sharon Huey, Fiscal Officer