

**KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING  
January 3, 2022 – Meeting Room-10:00 am**

**Call to Order** by Sharon Huey, Fiscal Officer, followed by the Pledge of Allegiance. The Fiscal Officer turned the meeting over to Jim Branch, Chairman.

**Election of Board Chairman:** Jim Branch made a motion to elect Mike Cliff as Chairman for 2022. Karl Brunell 2<sup>nd</sup>. Motion carried. Mike Cliff chaired the meeting going forward.

**Election of Board Vice-chairman:** Jim Branch made the motion to elect Karl Brunell as Vice Chairman. 2<sup>nd</sup> by Mike Cliff. Motion carried.

**Reappointments:**

Zoning Board of Appeals (5-year term) David Horton. Motion by Mike Cliff. 2<sup>nd</sup> by Karl Brunell. All yes.

Zoning Commission (5-year term) Anthony Zuccaro. Motion by Mike Cliff. 2<sup>nd</sup> by Karl Brunell. All yes.

Zoning Inspector. Motion to reappoint Mike DeFazio by Mike Cliff. 2<sup>nd</sup> by Jim Branch. All yes.

**Fees: Zoning**

Motion for (no changes) in fees for zoning for 2022 was made by Mike Cliff. 2<sup>nd</sup> by Jim Branch. All yes. They will be as listed below.

\$35 Residential; \$100 Residential New Construction; \$200 Commercial; \$100 Commercial Sign Only; \$150 Residential Variance Hearing; \$250 Commercial Variance Hearing; \$500 Zoning Text or Map Amendments /changes; \$50.00/meeting Secretarial: \$0.25 copy fee per page for any requests General or Zoning

**Cemetery – Current Fees.** Jim Branch made a motion to accept the cemetery fees as listed for 2022. 2<sup>nd</sup> by Karl Brunell. All yes.

**Fee Schedule as of January 2022**

**Graves**

Resident                    \$300 each  
Non-resident                \$600 each

<b>Grave opening</b>	Adult	Infant	Ashes*
Weekdays before 2:00 pm	\$400	\$150	\$150
After 2:00 pm and Saturday	\$550	\$300	\$300
Sunday or Holiday	\$1000	\$500	\$500

\*Plus \$150 for an urn vault provided by the Township.

**Disinterment**            \$1500

**Foundations**             \$30 per cubic foot

A resident has a legal physical address in Kingsville Township.

Resident Veterans will receive 50% off all fees if a DD-214 is presented.

**Foundations**

All monuments and stones will be set on a foundation. Foundations will be poured 8" larger than the base of the monument or stone, length and width and will be 36" deep.

The person who is ordering the foundation, including for Veteran markers, shall pay the fee before the pouring.

Pouring will be done twice a year. Foundation orders and payments are due April 1 and September 1.

Monument companies may dig, form, and pour their own foundations under the supervision and approval of the Sexton.

**Regular Meetings:**

2<sup>nd</sup> and 4<sup>th</sup> Wednesday each month at 7:00 pm. Mike Cliff made a motion to keep meetings the same days and time. 2<sup>nd</sup> by Jim Branch. All yes.

**Mileage Reimbursement:**

Current mileage reimbursement is \$0.58. Mike Cliff made a motion to keep mileage reimbursement the same. 2<sup>nd</sup> by Jim Branch. All yes.

**Firefighter / EMT / Paramedic Roster for 2022:**

Motion to accept the FF/EMT/Paramedic Roster for 2022 was made by Karl Brunell. 2<sup>nd</sup> by Mike Cliff. All yes. Another motion to reappoint all department members on the roster made by Mike Cliff. 2<sup>nd</sup> by Jim Branch. All yes.

**Salaries:**

**Elected Officials** (salaries set by Ohio Revised Code)

- Trustee** \$12,158 annual increase for 1/1/2022
- Fiscal Officer** \$20,062 annual increase starting 1/1/2022

**Employees**

- Chris Bradek** \$25.24/hour plus \$500 clothing reimbursement.
- Jim Evans** \$15.00/hour plus \$250 clothing reimbursement
- Seasonal** \$10.50 with no change
- Seasonal w/CDL** \$13.00/hour
- Cemetery Sexton** \$2,500.00 annual paid monthly
- Zoning Inspector** \$5,250.00 annual paid monthly
- Fire Chief** \$40,000 annual paid bi weekly
- FF/Basic** \$13.75/hour plus \$0.25/hour after probation
- FF/Paramedic** \$14.75/hour plus \$0.25/hour after probation
- FF Dependable** \$0.50/hour
- EVT** \$0.50/hour
- Captain** \$0.50/hour
- Lieutenant** \$0.25/hour
- Zoning Comm & BZA** \$20/member/meeting not to exceed \$100 annual cap with no change

Jim Branch made a motion to hold salaries the same until health insurance renewal. 2<sup>nd</sup> by Mike Cliff. All yes.

Mike Cliff made a motion to appoint Chris Bradek cemetery sexton to be paid monthly at the end of the month. 2<sup>nd</sup> by Jim Branch. All yes.

**Other Business:**

Motion to approve Certificate of Estimated Resources was made by Mike Cliff. 2<sup>nd</sup> by Jim Branch. All yes.

Motion to have a memorandum of understanding with Sheffield Township to plow and salt Dibble Road now through the spring of 2025 as payment for time we owe their road department. 2<sup>nd</sup> by Jim Branch. All yes.

Motion to pay the Bureau of Worker’s Comp for annual coverage due was made by Jim Branch. 2<sup>nd</sup> by Mike Cliff. All yes.

Motion to adjourn the 2022 Organizational meeting of the Kingsville Township Trustees was made by Mike Cliff. 2<sup>nd</sup> by Jim Branch. All yes.

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Mike Cliff, Chairman

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Sharon Huey, Fiscal Officer