

KINGSVILLE TOWNSHIP TRUSTEES REGULAR

October 10, 2018

The October 10, 2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Fiscal Officer, Sarah Patterson, was absent due to vacation but had previously supplied meeting minutes for September 26, 2018 and the financial report. Karl Brunell made a motion to waive the reading of the September 26, 2018 regular meeting minutes and approve them with five (5) minor corrections. Mike Cliff seconded the motion; all yes. Karl Brunell made a motion to waive the reading of the September 28, 2018 special meeting minutes and to accept them as presented. Mike Cliff seconded the motion; all yes.

CORRESPONDENCE: 1) OTARMA Board of Directors Election – Call for Leadership. No members of the Board of Trustees are currently interested in being nominated for OTARMA’s Board of Directors. 2) Letter from Charles E. Harris and Associates regarding submission to the Hinkle System annual reporting. Trustees will check with Fiscal Officer, Sarah Patterson, about these services. 3) Fred Pierce-Ruhland contacted the Trustees about future work on Fox and Brydle Rd. Jim Branch said he would respond regarding dust control and the OPWC grant status. 4) The Kingsville Public Library submitted a letter regarding cars parking on Academy St for extended periods of time. They stated parked cars are posing a safety hazard for other vehicles on the street and for patrons backing out of the library’s parking lot. Putting up a “No Parking” sign and talking to these individuals when possible was discussed. 5) NOPEC set an information packet regarding their annual General Assembly meeting in Twinsburg, Ohio on November 13, 2018.

PUBLIC COMMENTS/CONCERNS: None

OLD BUSINESS: 1) Dave Payne, Construction Manager for the Township Garage, presented the third invoice from John Boczar for the Township Garage project in the amount of \$154,000. This draw includes recent change orders, including the upgraded insulation and porch roof extension. 2) Dave Payne also forwarded a change order quote in the amount of \$9,775.00 for an updated configuration of the first-floor rooms in the garage. The new layout provides a private office/records room in the back of the building. A discussion followed outlining construction items that the township should receive a credit for including, the septic tank, eliminated windows, and dirt work. It was estimated the \$9,500 cost could be offset by close to \$7,200 in credits. 3) The new credit card policy was briefly discussed and tabled until the next meeting when the Fiscal Officer would be present. 4) Simak Trucking & Excavating, Inc. submitted a revised quote for the installation of a commercial septic system at the township garage. The total quote for a 1,000-gallon dual compartment septic tank and 400’ of leach line was \$10,325. Upgrading to a 1,500-gallon tank would cost an additional \$900. 5) Road Superintendent, Neal Stewart, reported that a mini-excavator and bucket needed to perform ditch work next to Miller Dr would cost \$1,530 to rent for five (5) days. 6) Neal reported that the materials are on-site and the utilities are marked for the drainage work along School St in conjunction with the Kingsville Library’s parking lot improvements. 7) Dave West of the Fire Department reported that North Kingsville Village will not be joining us on our grant proposal seeking new radios and gear.

NEW BUSINESS: 1) Jim Branch made a motion to approve the \$154,000 draw submitted by John Boczar for the township garage construction. Mike Cliff seconded the motion; all yes. 2) Karl Brunell made a motion to approve the \$9,775.00 change order request submitted by John Boczar contingent upon credits due to the township for a net amount not to exceed \$3,000. Jim Branch seconded the motion; all yes. 3) Mike Cliff made a motion to accept Simak Trucking & Excavating’s bid for the township garage septic system with a 1,500-gallon tank for an amount not to exceed \$11,225. Karl Brunell seconded the motion; all yes. 4) Karl Brunell made a motion to rent a mini-excavator and bucket for ditch work for an amount not to exceed \$2,000. Jim Branch seconded the motion; all yes. 5) Dave West and Neal Stewart reported that a fire fighter was taken to the hospital after responding to a structure fire. A workers compensation case was filed. 6) Upon Neal Stewart’s request, the trustees approved seeking quotes for creating an area in the fire hall to install showers and wash gear. 7) Neal Stewart reported that a hydraulic line on the new ambulance was fixed but further repairs were needed and it was being looked at by Burgess. 8) Zoning Inspector, Mike DeFazio, reported three (3) new permits, one for signage and two for accessory buildings.

PUBLIC COMMENTS/CONCERNS: None

SAFETY CONCERNS: None

FINANCIAL REPORT:

Receipts	\$1,505.56
<u>Expenses</u>	<u>\$15,704.08</u>
Balance	\$875,111.21

Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

Karl Brunell made a motion to go into executive session for personnel matters. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes, and Karl Brunell – Yes.

Karl Brunell made a motion to go back into regular session. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes, and Karl Brunell – Yes.

Karl Brunell made a motion to adjourn the October 10, 2018 regular meeting of the Kingsville Township Trustees. Jim Branch seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer