

KINGSVILLE TOWNSHIP TRUSTEES REGULAR September 26, 2018

The September 26, 2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the September 12, 2018 regular meeting minutes and approve them with 4 spelling corrections. Jim Branch seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) The trustees received the written OTARMA-KLA Risk Loss Control Visit Recommendations report. 2) A letter from Ashtabula County Engineer's regarding OPWC Round 33 application due by October 26, 2018 was received and given to Jim Branch. 3) Foundation request from Haines Memorial for Dorothy Budd was received and a copy given to Neal Stewart. 4) The voting booth set up information for the November polls were received and a copy given to Neal Stewart. 5) Fire Prevention Week information was given to trustees from the fire department. They would like to purchase 400 back pack kits for the children at Kingsville Elementary School. The cost will be \$800.00. 6) Penny Neubauer, Ashtabula Library has a compressor and battery booster that they no longer need and wondered if Kingsville would like them. 7) Ellen Pahl called and was upset that the milkweed was mowed down. They wanted to collect the seed pods so that they could be replanted elsewhere. The trustees apologized for the misunderstanding. They thought they were done for the year. 8) Jim would like the fiscal officer to publish all of Kingsville Township's wages. They are public records. 9) Fred Ruhland called regarding the condition of Fox Road and asked if any dust control would be done this year. 10) Karl Brunell said that he had received a request from a Scott from St. Louis for information on putting a stone up at LuLu Falls cemetery for his great grandfather who was one of the last living survivor's from the Civil War. He died in 1929. 11) Mike Cliff reported that Neal and he had been in contact with the contractors at the Library regarding their drainage issues. 12) Mike Cliff has been in contact with Boczar Excavating regarding the septic and water separator. The original plans show 2000-gallon tank but bid spec only had a 1000-gallon tank. He is going to ask them to resubmit a bid with the 2000-gallon tank as in the original plans. 13) Neal reported spoke with Concord Road about replacing the salt spreader with a new one that has a stainless steel hopper. They estimated \$18K to \$20K.

PUBLIC COMMENTS/CONCERNS: None

OLD BUSINESS: 1) Dave Payne voiced his concern with the lack of progress at the garage. There is still on roof or sides on the building. The supplies needed for the building are not in yet. Dave also reported that the overhead doors that the township are receiving are a R17 rating and the doors are Plymouth were a R 5 to R 8 value. Dave had a reworking of the plans to include the 19.7' x 36.4' community room and a small records room by the boiler room. He also explained that something needs to be done with the slop sink that was going under the stairwell. Dave will need to get the Engineer's opinion on the load for the front wall. There also needs to be a change order done by Boczar for the moving of the wall so that we could have the record room. Simak Trucking submitted a bid for the septic system with a 1000-gallon tank and holding tank for the water separator. The bid was \$15,800 for septic and \$6,000 holding tank. The trustees asked Neal to contact them and ask for a bid for septic only for 1000 and 2000 gallon tanks. The township anticipates that it will receive about \$20K from the insurance company for the septic system due to the fact that it had to be upgraded per regulations. The original bid packet included the tanks, alarm and vents for the floor drain. 2) Neal reported that he had been in contact with Suite Kote and they are all booked up for this year and could not to the dust control on Fox and Brydle Roads. The trustees asked Neal to check with Martuccio to see if he was free. 3) Karvo should be starting paving the week of October 8; weather permitting. 4) The fiscal officer contacted US Bank regarding the credit cards. They would be able to get the township as many as they need

but they would have to have the individual's names on them along with Kingsville Township. The trustees asked the fiscal officer to contact Andover Bank as well.

Jim Branch made a motion to go into an Executive Session with Zoning for legal matters. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes.

After a short Executive Session Jim Branch made a motion to back into regular session. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes.

OLD BUSINESS CONTINUED: 5) The work at the library has changed and they will not need to cut the road to tie in the parks catch basins. They are going to tie in to catch basins on Sheldon Avenue. The township will need 4 catch basins, 320' of pipe, 30 ton of pea stone and an additional \$200 in miscellaneous supplies. The total for the township would be \$3577.00. The contractor will still do his work at the library. He will cut the edge of the road. 6) The fire department would like to have Hudson Communications update /reprogram the fire departments dispatching program at a cost of \$745.00. 7) Mike DeFazio reported that he had spoken with Catherine Colgan, Prosecutor's office, about the van on the South Wright Street property and she suggested that we work with the Sheriff's office.

made — **NEW BUSINESS:** 1) Mike Cliff made a motion to purchase the back pack sets for the kids at Kingsville Elementary School for fire prevention week at a cost not to exceed \$800.00. Jim Branch seconded the motion; all yes. 2) Mike Cliff made a motion to update dispatching at a cost not to exceed \$800.00 by Hudson Communications. Karl Brunell seconded the motion; all yes. 3) Mike Cliff made a motion to purchase materials needed to correct drainage on School Street not to exceed \$3600.00. Karl Brunell seconded the motion; all yes. 4) Karl Brunell made a motion to allow a 45-day extension for the paving projects to be done by Karvo. Mike Cliff seconded the motion; all yes. 5) Karl Brunell made a motion for a peer to peer assistance with Buckeye School for roadside mowing not to exceed 3 hours. Mike Cliff seconded the motion; all yes. 6) Jim Branch made a motion for a resolution number 2018-010 to Support the EPA Superfund Site Redevelopment Feasibility Study and to pledge \$1000.00. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes. 7) Jim Branch made a motion for a resolution number 2018-011 for Monthly Departmental Reports. This process is to streamline information and to be emailed to the trustees and fiscal officer prior to the first regular meeting each month. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes. 8) Dave West asked the trustees if the fire department could hire a company for grant writing for P25 radios and outfitting gear. The cost would be \$3250.00 for radios and gear, \$2125.00 for radios only if we have North Kingsville added with them paying \$1062.50 for the grant writing. If Kingsville does grant alone it would cost \$2750.00. The grant is for \$140K for Kingsville and North Kingsville. \$83K for Kingsville only. The township would have to match 5% of the grant money received. Mike Cliff made a motion to allow the grant writing for radios and gear, with or without North Kingsville. Karl Brunell seconded the motion; all yes. 9) Mike DeFazio reported 3 new permits. They are as follows: ABBA, 6209 Route 193, to remodel Pole Barn, James Stouffer, 4339 South Ridge Road, to build Pole Barn and Russ Cihon, 2156 Route 84, to build Pole Barn. He has also been following up on some complaints. 10) Karl Brunell made a motion to have the one ton and the dump truck lettered with Kingsville Township by October 31, 2018. Mike Cliff seconded the motion; all yes. 11) Jim Branch has ordered 100 business cards each for the fiscal officer, all 3 trustees, Neal and the zoning inspector.

PUBLIC COMMENTS AND CONCERNS: None

SAFETY CONCERNS: None

FINANCIAL REPORT:	Receipts	\$ 1,027.00
	Expenses	<u>41,075.11</u>
	Balance	\$889,309.73

Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

Jim Branch made a motion to go into Executive Session with Neal Stewart regarding personnel matters. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes.

After a short Executive Session Karl Brunell made a motion to back into regular session. Jim Branch seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell –Yes.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the September 26, 2018 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer