

KINGSVILLE TOWNSHIP TRUSTEES REGULAR September 12, 2018

The September 12, 2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the August 22, 2018 regular meeting minutes and approve them with one correction. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

CORRESPONDENCE: 1) The township received via email from OPWC resolution, ballot and letter of explanation. 2) Via Email the township was sent a reminder of the Ash Cty Parks and Trails Planning Workshop on September 21 from 8 am to noon. 3) Mike Cliff received a notice from ODOT regarding the STIP meeting on September 25, 2018 from 4:00 pm to 7:00 pm. 4) Mike Cliff received an inquiry from Monroe asking if we were going to be selling the salt spreader.

PUBLIC COMMENTS/CONCERNS: Genevieve Costenzo, NOPEC, spoke for a few minutes on gas and electric rate for the township through NOPEC. She also talked about a 3 year grant that the township should look into. We could receive \$5500.00 for 3 years for energy saving purchases.

OLD BUSINESS: 1) Neal Stewart, Road Superintendent, reported that the road department along with Mike Cliff laid approximately 7800 feet of tubing and 700 panels for the new garages heated floor system. The floor is now complete. There were a couple of hairline cracks but overall it turned out good. John Boczar ordered the man door. It will be tan. The siding should be here in a couple of weeks. 2) Randolph Tree Service called. He will try and get to the Park as soon as possible. 3) Karvo Construction has not contacted Neal yet for the township's paving projects but Neal has the widening box on Wright Street ready for them. The road department still has some berm and driveway work to complete. 4) Jim Branch has sent the Notice of Commencement to the Engineer's Office on August 28, 2018. 5) Neal reported that the bond for the gas line has been signed and the check collected. The bond requires casing due to erosion but the County waived that; they will be using heavy steel coated pipe. The lease still needs signed. 6) The fall roadside mowing has been started. 7) Mike DeFazio, Zoning Inspector, reported that RH Energy, gas line company, has asked for a Temporary Use permit for the placement of a diesel storage tank and storage at the Allegra property beside Interstate 90.

Jim Branch made a motion to go into Executive Session with members of the Zoning Commission to discuss proposed changes to the zoning text. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

After a short executive session Mike Cliff made a motion to go back into regular session. Jim Branch seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

Once back in regular session Old Business was picked back up. 8) Jim Branch wanted to formally thank Chuck Sharp, Sharp Land Survey and Neal Stewart Jr, Ashtabula County Engineer's office for getting the township copies of the map of Lulu Falls. Chuck found them at the Recorder's Office, Neal Jr. copied them and Jim Branch scanned them. The township now has a digital map of the cemetery. 9) Mill Street still needs to be completed. The road department has about 40 foot of digging and laying pipe to get to the catch basin. 10) Byrdle Road needs dust control this year along with spots on Fox Road. Neal will get prices on stone and call Suite Kote for a quote.

NEW BUSINESS: 1) The trustees voted for Jim Pristov, Chuck Kico and Vince Cola for OPWC District Seven on the official township ballot. Jim Branch made a motion to approve Resolution 2018-009 OPWC District 7 Township

Representative as the official resolution for Kingsville Township's ballot choice. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes. 2) Jim Branch made a motion to eliminate the sleeve for the gas line and have them us heavier pipe. Mike Cliff seconded the motion; all yes. 3) Jim Branch made a motion to table the credit card policy until the next meeting. Mike Cliff seconded the motion; all yes. The township has 3 months to have a credit card policy in place. 4) Neal Stewart and the road crew were thanked for roadside mowing that was done on Reed Road by residents but they wondered if they were planning on ditching this year. There are some draining issues on Reed Road. 5) Mike DeFazio, Zoning, will contact Randy Jones, Health Department, regarding the campers and residents possible living in them on Reed Road. 6) Karl Brunell made a motion to hold Trick or Treat on Wednesday, October 31, 2018 from 6:00 pm to 8:00 pm. Jim Branch seconded the motion; all yes. 7) Jim Branch had a request from the Kingsville Library to tie into the catch basin in the park. They would need to cut the road. Neal said that the township usually does not like to have their roads cut but suggested an alternate plan and tying into the catch basin on Sheldon Road. He will speak with the library about this. 8) Mike DeFazio, Zoning, reported 3 new permits. Temporary Use for the Allegra property, pool for Canter's at 5834 Lake Street and demolish building on Fox Road from Mr. Scheneman. 9) Jim asked Mike to check on the Camplese property on Miller and Route 84. It looks like they expanded the porch. 10) Jim Branch asked the other trustees if they had heard anything about the shared services agreement; they had not so Jim will contact Prosecutor's office for more information. 11) Neal asked the trustees to approve the hiring of Jaela Dragon, Joann Drive, paid part time 36 hour FF/EMT. Karl Brunell made a motion to hire Jaela Dragon for the paid part time department. Mike Cliff seconded the motion; all yes. 12) Neal reported for the Road Department for August the following: Scott's hours were 60 garage floor, 19 hours' misc. road, 2 park, 7 cemetery and 8 sick. Neal's hours 60 garage floor, 38 misc. road and 6 overtime. Tiffany worked 37.5 hours they were all cemetery except for 4 hours in the park. Jacob worked all 49 hours in the cemetery and Jim worked 79 hours-he worked 75 hours for the road and 4 cemetery hours. EMS-75 EMS calls-38 Kingsville days, 11 Monroe, 25 North Kingsville, 1 Plymouth and 3 Conneaut. 67 calls were daytime and 8 were volunteer. 13) The trustees are tabling the spreader at this time. Neal said that he would like to purchase an another Tandem. Monroe had suggested paying half of the cost of a new one. 14) Water line at cemetery leaking again. Neal shut the water off. 15) Mike Cliff made a motion to have Jim Branch be the township voting representative for NOPEC. Karl Brunell seconded the motion; all yes. 16) The septic at the new garage will cost approximately \$20,000.00. We will need two quotes for the insurance company.

PUBLIC COMMENTS AND CONCERNS: None

SAFETY CONCERNS: None

FINANCIAL REPORT:	Receipts	\$ 5,582.38
	Expenses	<u>181,790.46</u>
	Balance	\$ 929,357.84

Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

Jim Branch made a motion to adjourn the September 12, 2018 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Jim Branch, Chairman

Sarah Patterson, Fiscal Officer