

## **KINGSVILLE TOWNSHIP TRUSTEES REGULAR August 22, 2018**

The August 22, 2018 regular meeting of the Kingsville Township Trustees was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the July 30, 2018 Special Meeting and the August 8, 2018 regular meeting and approve them as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

**CORRESPONDENCE:** 1) Save the Date for Ashtabula County Parks and Trails Planning Workshop is scheduled for Friday, September 21, 2018 from 8 am to noon. 2) Press release regarding the new House Bill 312-this bill was passed by a unanimous vote on June 27, 2018 regarding governmental bodies and credit card use. 3) 5K run and 1 mile walk for Home Safe will be at Lakeshore Park starting at the Main Pavilion on Saturday, September 29, 2018, registration will begin at 8 am and race time is 9 am. 4) DAS contract renewal information. 5) Ander Bank sent their new fee schedule that will be effective on September 17, 2018. 6) Provident Accident and Health Policy for the fire department was given to Neal Stewart, Fire Chief, for him to review.

**PUBLIC COMMENTS/CONCERNS:** None

**OLD BUSINESS:** 1) Dave Payne, Garage Project Manager, reported that Boczar is a little behind due to changes but they should be done by December 31, 2018. The floor should be poured on August 29. The entrance extension quote was gone over. Dave also brought the invoice from Boczar for his second draw in the amount of \$138,000.00 and Dave's letter of approval. John Boczar would like the check next week. Neal Stewart reported that the tubing for the heated floors are completed in the front 4 bays but still need to do the 2 work bays and meeting room. Neal asked Weber Electric to give him a quote for materials for LED lighting for the new garage. They came back with \$4,155.00. Neal will ask John Boczar to have his electrician get us a new quote as well. Neal thought that LED lighting prices have decreased in the last two years when we got the original quote. 2) The paving contract has been signed by the Engineer's office and the Prosecutors Office. Jim Branch will call Karvo and let them know that they can start as soon as possible. The deadline for the projects is September 28, 2018. 3) Mike Cliff finally received a quote from Brobst Tree Service; Mike explained that the contract was already awarded to Randolph Tree. 4) Dibble Road is complete with a couple of peel out marks in four areas. They will need to be fixed by hand. The county will need to come out. 5) Neal reported that Mill Street is almost complete; they have about 40' left. 6) The park trees are not done yet. Neal had asked Randolph's to wait until school started to do the work. 7) The prep work for the widening box for South Wright Street has been completed. 8) The roadside mowing needs done again. Neal said that would be done after garage floor, Mill Street and South Wright Street projects are complete. 9) The trustees asked Neal to make sure that the triangle at the hill on Mill Street where the milkweed grows gets weed wacked or mowed. 10) Jim Branch has been checking on how to get properties added to the street lighting assessment. He did say that about \$15,000.00 is billed annually and the township pays about \$1600.00 per month for the street lighting bill. 11) The cemetery does not have the budget to contract someone to do a new map of the cemetery but Jim is going to check with Chuck Sharp and see if the recorder's office has any maps of the cemetery. We might be able to get a map updated. Neal suggested contacting Mr. Gramley for possible donated labor for the project. 12) Mike DeFazio, Zoning Inspector, had one new permit for the shed that needed moved at 3342 Terry Lane. He has not had contact with anyone from the church on Cemetery Road at this time. 13) No update at this time as to when we might be able to use North Kingsville's chipper.

**NEW BUSINESS:** 1) Jim Branch will look into a credit card policy for the township that will cover us with the new House Bill 312 no in place. 2) Mike Cliff

made a motion to approve the 2<sup>nd</sup> draw for John Boczar in the amount of \$138,000.00. Karl Brunell seconded the motion; all yes. 3) Jim Branch made a motion to approve the extension on the entranceway for the township garage at a cost not to exceed \$5500.00. Mike Cliff seconded the motion; all yes. 4) Jim Branch made a motion to remove the wall at the new township garage to expand the meeting/community room with no additional cost to the township. Mike Cliff seconded the motion; all yes. 5) Neal asked the trustees if the road department could get some overtime to wrap up some of the open projects that the township has. The fiscal officer reminded the trustees that we were already at about 45% of wages for the year and did not have much in the budget for overtime. Neal then asked if they could work 4 –10 hour days for a little while. The trustees agreed that would be best for now. 6) Mike DeFazio, Zoning Inspector, issued 2 two permits; the shed on Terry Lane and a garage at 3902 Brydle Road. Allega has also asked for a temporary use permit for a contractor to hold supplies for various road projects by Interstate 90.

**PUBLIC COMMENTS AND CONCERNS:** None

**SAFETY CONCERNS:** None

**FINANCIAL REPORT:**

Receipts	\$	4,932.05
Expenses		<u>18,119.84</u>
Balance		\$1,105,565.92

Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to go into Executive Session for personal matters. Jim Branch seconded the motion. On the call of the roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

After a short executive session Jim Branch made a motion to go back into regular session. Karl Brunell seconded the motion. On the call of the roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

With nothing else to discuss or decide Karl Brunell made a motion to adjourn the August 22, 2018 regular meeting of the Kingsville Township Trustees.

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Jim Branch, Chairman

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Sarah Patterson, Fiscal Officer