

## KINGSVILLE TOWNSHIP TRUSTEES REGULAR January 10, 2018

The January 10, 2018 regular meeting was called to order by Jim Branch, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the December 20, 2017 Special, December 27, 2017 Regular and the January 2, 2018 Organizational meeting minutes and approve them as presented. Jim Branch seconded the motion; all yes. Copies of all of the minutes were available.

**CORRESPONDENCE:** 1) The fiscal officer received an email from AI to confirm payments to Enterprise for truck rental. 2) A letter from Rittel, Hill & Zimmerman regarding the need for an extension for outstanding claims was read. 3) The fiscal officer read an NOTA possible local issues email. 4) The fiscal officer read the annual notice from Barb Schaab regarding zoning resolutions.

**OLD BUSINESS:** 1) Jim Branch made a motion to rescind the original pay for BZA Commission of \$100.00/annual per member with minimum of 3 meetings per year voted on at the 2018 Organizational Meeting and change it to both BZA and BZA Commission shall receive \$20.00/member/meeting with a \$100.00 annual cap. Mike Cliff seconded the motion; all yes. 2) Dave Payne presented the trustees with 1 complete print of the new garage and he will take one to the building department for approval. 3) Neal would like to set up a work session to go over the personal property list from the insurance company to decide what will be replaced and what will not be replaced. 4) Neal reported that Scott hit a mailbox on Arbor Drive while plowing. The home owner said not to worry about it. 5) Karl Brunell reported receiving a call from Joe Casavich on Stevens Road about his mail box being hit as well. 6) We need a good list for both BZA and BZA Commission members. 7) Ronda will start to do reporting of runs per township/village. She reported that 2017 average runs were 355 and that in 2016 the average was 338. She also reported that in 2017 there were 551 billed transports and in 2016 there were 554 billed transports. 8) Mr. Kubichek voiced his concern with an ambulance call for Wayne Lloyd on Reed Road resulting with 3 ambulances and one fire truck responding. He thought that it was overkill especially when Mr. Lloyd could have gone to the hospital on his own. Ronda Mullin explained that there could have been a lot of different reasons why so many ambulances responded. She was not sure why a fire truck was dispatched. 9) Neal said that the Monroe EMS contract needed to be rewritten and asked the trustees to review it and possibly meet with the Monroe trustees to go over and finalize it. Neal knows that they will be removing the membership drive, need to ask how long between original call and mutual aid call to Kingsville, change dispatching to Sheriff department and change the number of years on the contract. 10) A discussion on Ashtabula Township not coming to Kingsville for mutual aid calls was discussed. Ashtabula Township is short staff and needs to cover their township before going on a mutual aid call. A discussion of a possible meeting between both of the township trustees and fire chiefs was suggested. 11) Jim Branch discussed the need for zoning, roads, fire/ems and cemetery to have a report ready for each meeting that would reflect any violations for zoning and number of permits issued. Road department hours of down time, hours plowing and what other projects were being worked on. Fire/EMS would report number of calls and if they were staffed or unstaffed for the call. Cemetery would report number of grave openings and if any graves were sold. 12) Mike Cliff thought that the trustees should have a point person for personnel to report to them for different departments. Also discussed the need for a Project Manager for the new garage that could be available to the contractors regarding the build.

**NEW BUSINESS:** 1) Jim Branch made a motion for a resolution to create an official Kingsville Township website. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes. Resolution passed. 2) Jim Branch read letters of recognition to be sent to former trustees Darrell Ensmen and Dennis Huey and pens for their service. He will deliver

them. 3) New members for the Volunteer Firefighters Dependent Fund committee was decided. A 2018 Fire/EMS roster will be sent with the annual dues. Mike Cliff suggested adding CPR card, driver license and valid insurance to the roster. 4) Jim Branch made a motion to send out certified letters to all BZA and BZA Commission members asking them if they want to continue or resign from the committee. The letter will also thank them for their past service and hopefully their continued service. Mike Cliff seconded the motion; all yes. 5) Mike Cliff made a motion for Neal to spend no more than \$5000.00 on the fabrication of a snow blade for the loader and the purchase of a coupler. Karl Brunell seconded the motion; all yes. Neal will ask Butch if he can build the snow plow. 6) Neal reported that he has heard throughout the county people voicing concerns that they are having a lot of trouble with International with regard to snow plow issues. 7) Ronda Mullin reported that in 2017 there were 105 Monroe Township calls-77 day time-24 volunteer hours-4 EMS assists. North Kingsville there were 123 calls-94 day time-15 volunteer hours-14 EMS assists.

**PUBLIC COMMENTS AND CONCERNS:** 1) James LaCava, 6133 Mill Street, introduced himself and inquired about working on the electrical for the new garage. He said that he would love to work in the same township as he lives. The trustees and Neal explained that the new garage had to go to bid and that he should have the company that he works for bid on the job.

**SAFETY CONCERNS:** Karl Brunell wanted to thank Neal and Scott for clearing snow away from area fire hydrants and for plowing the side walk from Kingsville School to the corner. Neal asked the fiscal officer to contact PUCO regarding the utility pole at 5904 Rt 193. The old pole still has utilities tied to it and it needs to be put on new pole and old one removed.

<b>FINANCIAL REPORT:</b>	Receipts	\$ 27,116.94
	<u>Expenses</u>	<u>28,088.58</u>
	Balance	\$1,178,075.62

Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

Jim Branch made a motion to go into Executive Session regarding Zoning Inspector and personnel with Ronda Mullin. Karl Brunell seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch –Yes and Karl Brunell – Yes.

Karl Brunell made a motion to back into regular session. Mike Cliff seconded the motion. On the call of roll: Mike Cliff – Yes, Jim Branch – Yes and Karl Brunell – Yes.

Once back in regular session Karl Brunell made a motion to approve the 2018 Blanket Purchase Orders presented to the trustees. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to leave the January 10, 2018 regular meeting open due the trustees need to meet at US Bank on Saturday, January 13, 2018 at 10:00 am to complete signature and safe deposit box paperwork and to interview Zoning inspector applicants on Monday, January 15, 2018 from 6:00 pm to 8:00 pm. Jim Branch seconded the motion; all yes.

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Jim Branch, Chairman

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Sarah Patterson, Fiscal Officer